

BEFORE THE CITY COUNCIL OF THE CITY OF LAFAYETTE

A Resolution of the City Council of the)
City of Lafayette Amending the)
the Lafayette Open Government Statement)

Resolution No. 2016-28

WHEREAS, on June 22, 2009 the City Council adopted the Lafayette Open Government Statement and Policy;

WHEREAS, the purpose of the Lafayette Open Government Statement is to provide for the disclosure of key financial data and practices in a document and forum that is open and widely available to the public; and

WHEREAS, the Lafayette Open Government Statement has been reviewed and is in need of an update to continue to place the City of Lafayette at the forefront of open government practices in California.

NOW, THEREFORE, THE CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council does hereby adopt the amended Lafayette Open Government Statement attached hereto and incorporated herein as Exhibit "A".

Section 2. Following adoption of this Resolution, the City shall post a copy of the amended Lafayette Open Government Statement on its website, and have a copy available for public inspection at the City offices.

Section 3. This Resolution shall be effective immediately after its adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Lafayette at a regular meeting of said Council on May 23, 2016 by the following vote:


AYES: **Mitchell, M. Anderson, B. Andersson, Reilly and Tatzin**

NOES: **None**

ABSENT: **None**

ABSTAIN: **None**

ATTEST:



Joanne Robbins, City Clerk

APPROVED:



Mark Mitchell, Mayor

EXHIBIT "A"

LAFAYETTE OPEN GOVERNMENT STATEMENT

The Lafayette Open Government Statement will include the following:

1. Finance
 - 1.0 Form 806 Public Official Appointments
 - 1.1 Council resolution adopting current budget
 - 1.2 Summary of all municipal funds, fund balances, and changes
 - 1.3 Summaries of all municipal revenues and expenditures
 - 1.4 Five year forecast
 - 1.5 Graphs and charts describing budget and budget trends
 - 1.6 Salary ranges for all employees
 - 1.7 Most recent audited financial statements and auditor's letter
 - 1.8 Financial Transactions Report
 - 1.9 Development Impact Fees Annual Report
2. Executive Management and Compensation
 - 2.1 City manager employment agreement
 - 2.2 Council resolutions establishing City Manager salary and (if any) bonus
 - 2.3 Base salary, benefits, and estimated total actual compensation for City Manager
 - 2.4 Base salary, benefits, and estimated total actual compensation for top five earning city employees
 - 2.5 City Attorney contract / employment agreement
 - 2.6 Estimated and actual expenditures for City Attorney for current and prior fiscal years
3. Human Resources
 - 3.1 Labor agreements, personnel rules, and all non-confidential documents controlling, prescribing, or describing rules that govern pay and benefits received by city employees.
 - 3.2 Public Employee Salary Database
4. Good Government
 - 4.0 Public Records Request
 - 4.1 Annual conflict of interest statements of Council Members, City Manager, City Attorney, Administrative Services Director, and Planning Commission required by State of California
 - 4.2 Approved whistleblower policy
 - 4.3 Approved document retention policy
 - 4.4 Investment policy
 - 4.5 Employee gift acceptance policy

- 4.6 Mandated Reporting Policy
- 4.7 Maddy Act
- 4.8 SB272 Enterprise Systems – Systems that collect, exchange, and analyze information that the agency uses in multiple departments and/or is an original data source
- 4.9 Police Department Annual Report