

**Development Impact Fee Nexus Study and Fee Update  
Responses to Inquiries to Request for Proposals  
October 17, 2025**

Question 1: Does the City anticipate the need for specialized consulting services (e.g., sewer, transportation, drainage), or will coordination with the City's Transportation and Public Works Departments be sufficient?

**Response:** *The City anticipates that coordination with the City's Engineering and Public Works Departments will be sufficient.*

Question 2: The Consultant is aware that there is an existing RFP to update the 2015 Lamorinda Development Mitigation Fee Program. To what extent will the Consultant need to coordinate with the consultants leading that update? We ask this to ensure that fee and land use categories for the City's DIF update are consistent with regional fee structures; an important factor for conducting fee comparison studies.

**Response:** *The City will facilitate information sharing, as appropriate, between the consultant conducting the Lamorinda Development Mitigation Fee Program update and the consultant preparing the Development Impact Fee Nexus Study and Fee Update. No direct coordination between consultant teams is anticipated.*

Question 3: The RFP notes that the consultant should evaluate the City's current system of DIF accounting and administration and recommend best practices. Could the City clarify whether this scope should include consultant support for post-adoption implementation, such as staff training, development of administrative tools/templates, or initial reporting, or if the City is seeking recommendations only?

**Response:** *As described in the RFP, the City is seeking recommendations only. The consultant's scope should include evaluating the City's current system of Development Impact Fee (DIF) accounting and administration and recommending best practices and improvements consistent with the Mitigation Fee Act (AB 1600) and AB 602. However, proposers may choose to list post-adoption implementation activities such as staff training, development of administrative tools or templates, or preparation of initial reports as optional tasks with associated costs.*